



## **Skill Share Micro-Grant**

### **Request for Proposals**

The Vital Neighborhoods working group of Sustainable Cleveland 2019 is a volunteer led group of Clevelanders working to cultivate sustainable neighborhoods of choice where residents are engaged, empowered, enlightened, resilient and self-reliant. Since 2011, the Vital Neighborhoods group has sponsored several programs, events and contests all geared toward meeting this mission. In 2013, the Vital Neighborhoods group is proud to offer a micro-grant opportunity to support neighbors as they share their skills, talents and gifts throughout Cleveland.

#### **What is a Skill Share?**

Do you know how to sew? Can you bake a cake from scratch? Do you know how to change brake pads or change the oil on your car? Do you know the stories of your neighborhood? Do you know the latest or classic dance moves? Do you know a foreign language? Are you known for a special picnic dish?

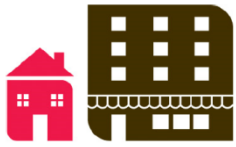
Everyone has a skill, gift, story or talent to share. The Vital Neighborhoods group would like to assist you in sharing your skill with your friends and neighbors. Apply today for funding to help you purchase materials and supplies to host a skill share or workshop in your neighborhood!

#### **How it Works:**

1. Determine what you're good at and what you would like to share. Or, if you'd like to learn a skill from your friend or neighbor encourage them to apply for funding for a Skill Share.
2. Complete this application and submit it to the address below.
3. The Vital Neighborhoods working group will review applications and make awards on a monthly basis.
4. Arrange for a location to host your Skill Share. Skill Shares can take place anywhere! Your home, a local library, a community room, a park, a church, etc.
5. Work with the Vital Neighborhoods working group to purchase the supplies and materials you need for your Skill Share. Please note that stipends and instructor fees are non-eligible costs.
6. Promote your Skill Share through the Vital Neighborhoods network and webpage, through your local church, street club, coffee shop or other community organization or hot spot.
7. Host your Skill Share and make sure to snap some pictures and send them in so that the Vital Neighborhoods can share your success!

## The Details:

1. Submit applications to:  
Marka Fields  
601 Lakeside Avenue #501  
Cleveland Ohio, 44114
2. Micro grants will be made on a monthly basis. Applications must be received by the following dates to be considered for funding. If your application is not awarded funding one month, it will be put into the pool for the next months funding. After two months, if your application is not successful it will be removed from the pool.  
Monthly application deadlines – September 1<sup>st</sup> for consideration at the September 4<sup>th</sup> meeting  
September 30<sup>th</sup> for consideration at the October 2<sup>nd</sup> meeting  
November 1<sup>st</sup> for consideration at the November 6<sup>th</sup> meeting  
November 29<sup>th</sup> for consideration at the December 4<sup>th</sup> meeting
3. Micro-grants will not exceed \$75 per event. Please research your costs carefully and only ask for what you need. You will work with a member of the Vital Neighborhoods working group to make your purchases or you can purchase your supplies up front and present a receipt for reimbursement. Grant funds can only be used for materials and supplies. Funds may not be used to pay instructors or purchase refreshments.
4. Your application will be reviewed by the Vital Neighborhoods working group. The working group is a volunteer group of Clevelanders and is open to all to participate. Meetings are held at 4:30pm on the first Wednesday of every month at Neighborhood Progress Inc. 1956 W.25<sup>th</sup>, Suite 200 Cleveland, Ohio 44113.
5. If your application is successful you will be notified via phone call. Be sure to include your day and evening telephone number.
6. The Vital Neighborhoods working group reserves the right to use any photographs provided to the group for promotional purposes. Photos will be used to celebrate the program via web and print.



## Skill Share Micro-Grant

### Application

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

Your Phone and Email: \_\_\_\_\_

1. **What is the skill, gift, or talent, you wish to share?** *(Ex. I have been told my homemade pesto sauce is very good. I would like to teach others how to make the sauce from basil in their gardens and how to freeze it for the winter.)*

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2. **How will you share your skill, gift, or talent?** *(Ex. I will invite people into my home. I will walk them through the pesto making process. Everyone will leave with a bag of pesto for their freezer and a small basil plant. Because I don't have a set up for everyone to make their own in my home, we will make a big batch as a group and divide it up when we are done.)*

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3. **Grant amount requested \$\_\_\_\_\_** *(Ex. \$75)*

4. **What will you need to purchase with grant funds?** *(Ex. Food ingredients to teach five people how to make pesto from the garden to freeze. I will buy pine-nuts, parmesan cheese, olive oil, and freezer bags. I will also buy five little potted basil plants to send home with the participants.)*

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5. **Where will you hold your event?** *(Ex. I will hold the event in my home.)*

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6. **How will you recruit people to attend your event?** Please indicate if you need assistance with recruitment. *(Ex. I will give a flyer to the block club leaders in my neighborhood and will announce the event at my church.)*

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7. **Is there anything else that the Vital Neighborhoods working group should know about you or your proposed skill share?**

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